

DOMES Meeting Minutes – June 20, 2024

2:00pm

Okaloosa County Board of County Commissioners Conference Room

<u>DOMES Members:</u>	Dan Schebler (DS), COO, Dr. Deanna Oleske (DO), CEO, Craig Coffey (CC), President, Brad Baker (BB), Secretary, Jeff Goldberg (JG), Director, Eric Gilmore (EG), Director.
Call to Order:	Mr. Coffey called the meeting to order at 2:59pm
Roll Call:	Dan Schebler, COO, Craig Coffey, President (OKA), Brad Baker, Secretary (SRC), Eric Gilmore, Director (ESC), Dr. Michael Pagacz (D1MEO)
Absent:	Jeff Goldberg, Director (WAL)
Via Teams:	Matt Richardson (WAL); Shy Carson (D1MEO)
Public Forum:	No public comments
Approval of Minutes:	Approval of the May 21, 2024, DOMES Meeting Minutes

Mr. Coffey asked for a motion to approve the May 21, 2024, DOMES meeting minutes as presented. Mr. Gilmore moved; Mr. Baker seconded. All in favor.

1. **Discussion on Item I (DOMES CEO/COO Report)**

Monthly Financial Reports – April and May 2024

- To cover costs through the end of the year funds from the salary line item will be moved over from the Locums Tenens line item.
- Pre-paid expense of \$24,533 for April in the finance line-item is for insurance costs
- Uniforms costs slightly over budget, funds were moved from office supplies line item to cover cost
- Capital purchases line-items reflects the cost for the two new fleet vehicles
- Lobbyist fees at \$4K – Lobbyist in conjunction with support of legislators aided in procurement of \$3M in grant funds
- Building project revenue is \$3M which reflects each of the four respective counties funding of \$750K – working with the DOMES bookkeeper to structure this funding separately from the general budget
- Additionally, Mr. Schebler stated DOMES will be changing professional liability doctor insurance to a new company. Which means the budget will show a refund from the current insurer as of July 1, 2024, and the first payment to the new insurer, subsequent quarterly payments will be made going forward

Fleet Vehicles

- Both Ford Broncos have been received and decalated and are in the process of having the emergency lights installed
- One of the two older Chevy Suburban's donated to DOMES by the SRC Sheriff's office will be donated to Feeding the Gulf Coast. The second Chevy Suburban will be disposed of via internal auction as it is not in condition to auction publicly

DOMES Meeting Minutes – June 20, 2024

~Mr. Coffey called for a motion for acceptance of the April 2024 finances as presented and requested a deferment of the May 2024 financial report for further review. Mr. Baker moved to approve; Mr. Gilmore seconded. All in favor.

Fellowship Program

- The Fellowship Program runs from July 1 – June 30, 2025, and Dr. Candela will be onboarded June 27 or 28, 2024
 - Dr. Candela spent the last 30 years working with the Pathology Group NW Florida on Davis Hwy.
 - Additionally, Dr. Candela donated \$5K specifically for the Fellowship book fund
- A second Fellow has already been identified to participate in the program beginning July 2025. Currently he is in a three-year pathology program at UC San Diego, CA

Budget Meeting Attendance

Mr. Schebler asked the DOMES Board for directions on what is expected during the four respective counties upcoming budget workshops. The DOMES Board will provide dates and directions at their earliest convenience to Mr. Schebler.

~ No Board Action Required

2. Discussion on Item II (Corporate Resolution)

Draft Resolution

DOMES attorney drafted a resolution that permits DOMES to acquire the property for the new building project. The SRC Board approved the property transfer last week. The resolution was drafted by DOMES attorney to allow acceptance of property, development of property, and loan execution if required to make improvements to the property. Additionally, the DOMES Board previously appointed Dr. Oleske as acting president and Dan Schebler as acting secretary to handle banking matters on behalf of DOMES

- Mr. Coffey requested time for him and the Okaloosa legal team to review the resolution prior to final approval. Discussion ensued
- Escambia county had no issues or legal concerns, Santa Rosa county attorney did not review, and Walton County legal office had not seen the document.

~ Mr. Coffey called for a motion to approve the corporate resolution pending a final review by Okaloosa County attorney's office. Mr. Gilmore made a motion to approve the corporate resolution notwithstanding Craig Coffey's and Okaloosa's legal review and final comments; Mr. Baker seconded, all in favor. Final document will be sent to all DOMES Board members for final signature once Okaloosa review is complete.

3. Discussion on Item (DOMES Capital Project)

Land Transfer

- SRC acted, but Mr. Schebler will need to get the final update from SRC on the current status of signature on documents.

~ No Board Action Required

4. Other Business

Mr. Schebler provided a brief update on organ and tissue services used by DOMES

- Life Quest Organ Recovery Services -
 - In 2023 there were 256 organ donors of those donors 163 were under the Medical Examiners jurisdiction

DOMES Meeting Minutes – June 20, 2024

- Specifically in District One there were 60 organ donors and 44 (73%) were Medical Examiner cases
- 152 organs were transplanted and of those 124 (82%) were Medical Examiner jurisdiction
- For tissue procurement, DOMES works primarily with one company, and this is Legacy.

5. Meeting Schedule

- August 21, 2024
2:00pm
Okaloosa County of Board of Commissioner’s Office

6. Next Steps:

- Mr. Schebler to provide a copy of the corporate resolution to Matt Richardson (WAL) for review.

Meeting Adjourned: 3:33pm